

SILVER FALLS SCHOOL DISTRICT 4J  
BOARD WORK SESSION  
**MEETING MINUTES**

September 25, 2017

7:00 p.m.

District Office Conference Room

Attendance: Board members present were Chair, Tom Buchholz, Tim Roth, Shelly Nealon, Jennifer Traeger, Ron Valoff and Todd White. Also present were Andy Bellando, Superintendent; Dandy Stevens, Assistant Superintendent; and Debbie Valoff, Board Secretary. Erv Stadeli was not present.

Chair, Tom Buchholz called the meeting to order at 7:00 p.m. and noted attendance.

DISCUSSION ITEMS

Rick Lewis, Leg. Update: Rick Lewis, State Representative, House District 18, gave an overview of the recent legislative session. The transportation package passed, which means Silverton will be receiving \$246,000 per year for streets and infrastructure. It has to be used for transportation related facilities. \$750,000 in funding was secured for the intersection of Mt. Angel Hwy. and Jefferson St. Funding for Safe Routes to School's was increased from \$5 million per year to \$10 million per year. In 2023, that amount will be increased to \$15 million per year. He has been visiting all the school districts in the area encouraging them to watch for when the Safe Routes funding becomes available. He said there is a good chance some of these funds could be used for sidewalks from the Mt. Angel Hwy./Jefferson St. project down to Silverton Middle School.

He discussed the budget shortage. School districts around the state asked for \$8.4 billion, but will only receive \$8.2 billion. The two factors that contributed to the shortage are the increase in health care and the PERS deficit.

Ballot Measure 98, School Drop-Out Prevention, did not get fully funded.

A bill was passed to help students that earn a two year degree through the community college system have more of their credits transferrable to a four year college.

Budget Committee Selection: Charles Baldwin and April Newton were present and given three minutes to tell the the Board about themselves and why they would like to be chosen to be on the budget committee.

2017-18 District Goals: Mr. Bellando reviewed the draft of the four possible district goals. He encouraged the Board to concentrate on two and that they should discuss and decide this evening on which two goals they will choose. Much discussion ensued between the six Board members present. Also discussed, were three goal suggestions by Wally Lierman (who emailed his suggestions to all Board members

Trans. Update: Dandy Stevens provided a transportation update. She reported that Durham has adopted the Positive Behavior Intervention Systems policy which their drivers are and will continue to be trained in. Dandy has asked Durham's regional route analyzer to look at our routes to ensure that they are the safest and most efficient. She also reported that 92% of the buses are running on time. She spoke about an app that parents will be able to download so they can track where their students' bus is. It is currently being piloted and will be made available as soon as they have worked through any possible glitches. Mr. Bellando reminded the Board that they will be receiving revisions to the transportation policy as first reading at the October regular meeting.

Boardbook: Mr. Bellando asked the Board if any were opposed to the use of Boardbook. He would like to move forward with it but would like any feedback from the Board. All were in agreement to move forward. Todd White was in agreement but voiced his dislike of the cost of the service.

Mid-year Tom Buchholz explained that per Board Policy DIC, Financial Reports and Statements, the Board is required to ask Andy Bellando, Superintendent and Steve Nielsen, Business Manager the following 10 questions twice per year:

1. Are the books balanced and reconciled?  
Andy: Yes.  
Steve: Yes.
2. Does the adopted budget reflect expected expenditures?  
Andy: *Yes, but added that the Butte Creek seismic project may be over budget and will know more after tomorrow's meeting with the engineer.*  
Steve: Yes.
3. Are all payroll reports filed and have all payroll liabilities been paid timely?  
Andy: Yes.  
Steve: Yes.
4. Have all federal and state grant reimbursement requests, as well as required financial reporting forms, been timely filed?  
Andy: Yes.  
Steve: Yes.
5. Are there any cases of fraud that we need to be aware of?  
Andy: *No.*  
Steve: *No.*
6. Are there any changes in the internal control systems?  
Andy: *No.*  
Steve: *No.*
7. Are there any changes in the accounting system or accounting procedures?  
Andy: *No, except for the use of iVisions.*  
Steve: *No.*
8. Are there any other financial related matters we should be aware of?  
Andy: *No.*  
Steve: *No.*
9. Are all cash and investment accounts reconciled to the records?  
Andy: Yes.  
Steve: Yes.
10. Are all financial statements and information provided to the Board accurate and complete to the best of your knowledge?  
Andy: Yes.  
Steve: Yes.

#### ACTION ITEMS

Tim Roth moved, and Todd White seconded, to approve the employment of Trina Hobson, Mark Twain Elementary PE Teacher, 0.35 FTE (*temporary*) for the 2017-18 contract year and Tim Sasaki, Silverton High School Math Teacher, 1.0 FTE (*temporary*) for the 2017-18 contract year. ). Although the Board did not choose to create an Equity Policy as one of their goals, they collectively felt that is was already covered as a priority as it is one of Mr. Bellando's goals.

Todd White moved, and Jennifer Traeger seconded to approve the resignation of Cynthia McKinney, Butte Creek 2<sup>nd</sup> Grade Teacher, Effective September 19, 2017.

Todd White moved, and Tim Roth seconded to approve the 2017-18 District Goals. Apply the Year-4 Strategic Visioning Plan as the basis for comprehensive district-wide decision making and improvement. Performance indicators of the Plan will be used as measures of effectiveness, and Create public engagement opportunities through use of regional work sessions and other means.

EXECUTIVE SESSION

Following a break from 8:50 p.m.-8:56 p.m. the Board entered Executive Session pursuant to ORS 192.660(2)(f) – *To consider information or records that are exempt by law from public inspection.* Mid-year Fiscal Accounting and Reporting (policy DIC, question 11) and ORS 192.660(2)(e) – *To conduct deliberations with persons designated by the governing body to negotiate real property transactions* – sale of Eugene Field School. Present were the six Board members (Erv Stadel being absent), Dandy Stevens, Steve Nielsen, Andy Bellando and Debbie Valoff. Andy Bellando was excused from the beginning of the Executive Session. At 8:56 p.m. Andy Bellando re-entered the room and went into Executive Session.

Reconvened: Regular Session reconvened at 9:03 p.m.

OTHER ITEMS

Jennifer Traeger asked if any of the Board members have spoken with the County Commissioners office regarding the school zone matter. Shelly Nealon volunteered to contact the County Commissioners office along with guidance from Mr. Bellando.

Adjourn: Meeting adjourned at 9:08 p.m.

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Chair of the Board

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Superintendent-Clerk

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Date

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Date