

SILVER FALLS SCHOOL DISTRICT 4J
REGULAR BOARD MEETING MINUTES

August 14, 2017

7:00 p.m.

Silverton Community Center

Attendance: Board members present were Presiding Director Tim Roth, Shelly Nealon, Ervin Stadel, Ron Valoff and Todd White. Jennifer Traeger was present via telephone. Also present were Andy Bellando, Superintendent; Dandy Stevens, Assistant Superintendent; Jennifer Hannan, Director of Teaching and Learning; Dana Pederson, Special Services Director; Steve Nielsen, Business Manager; and Debbie Valoff, Board Secretary. Tom Buchholz, Board Chair, was absent.

Presiding Director Tim Roth called the meeting to order at 7:00 p.m. and noted attendance.

FLAG SALUTE

The Pledge of Allegiance was recited prior to the start of board business.

CONSENT AGENDA

Todd White moved, and Ron Valoff seconded, to approve the *Consent Agenda*. The motion carried unanimously. The *Consent Agenda* included:

--Approve minutes of July 10, 2017.

--Approve resignations of the following: Tannis Furnish, Special Education Teacher, Robert Frost, effective July 17, 2017. Kathleen Hanberg, 1st Grade Teacher, Mark Twain, effective July 19, 2017. Creighton Helms, Science Teacher, SHS, effective July 18, 2017. Phillip Kelly, TOSA-Instructional Technology, effective August 1, 2017. Michelle Kennison, Language Arts/Social Studies Teacher, Silverton Middle School, effective August 2, 2017. Emily Perttu, Science Teacher, SHS, effective July 24, 2017.

--Approve employment of the following teachers for the 2017-18 contract year:

Rachel Ayers	SHS	BSC Teacher	1.0 FTE (<i>regular</i>)
Cassie Brautigam	Mark Twain	2 nd Grade Teacher	1.0 FTE (<i>regular</i>)
Elisabeth Brown	Robert Frost	Special Ed. Teacher	1.0 FTE (<i>regular</i>)
Madison DeLong	SHS	Science Teacher	1.0 FTE (<i>temporary</i>)
Nancy Griffith	District	PD/Tech TOSA	1.0 FTE (<i>temporary</i>)
Aimee Newsom	Butte Creek	K-5 P.E. Teacher	0.4 FTE (<i>temporary</i>)
Danielle Post	SHS	Science Teacher	1.0 FTE (<i>temporary</i>)
Debbie Stratton	Mark Twain	1 st Grade Teacher	1.0 FTE (<i>regular</i>)
Cindy Ziesemer	Victor Point	5 th Grade Teacher	1.0 FTE (<i>regular</i>)

AUDIENCE WITH VISITORS

Guidelines: Tim Roth reviewed public testimony guidelines. There were no comments from the audience.

DISCUSSION ITEMS

Budget Committee Vacancies: Tim Roth explained that Jim Sinn and Dean Oster's two year terms on the Budget Committee have expired. The Board has been given 7 applications to review. A decision will be made at the September 11th Regular Board Meeting. The seven applicants include: Charles Baldwin, Katie Gardner, Aaron Koch, April Newton, Rodney Orr, Amanda Petrik and Sarah Weitzman. The Board discussed options for a selection process.

617 Grant St.: Mr. Bellando explained that last spring, SFSD purchased .92 acres at 617 Grant St. in Silverton. To date, nothing has been done with the property. Mr. Bellando asked the Board to review the proposed plan to convert the property to an overflow parking lot at SHS. Lorin Stanley, along with some professionals, have assessed the house to

determine whether it can be used by the school district in some capacity. In addition, the Silverton Fire district is willing to provide training to the Explorer Program and use the home as a Burn-To-Learn project. It is estimated that the project could be complete by spring. Tim Roth asked how many parking spots would be added. Mr. Bellando stated maybe 100. Tim Roth voiced that he felt it is a good use of the property. Todd White asked if the Fire Department checked the home for Asbestos before the Burn-to-Learn project takes place. Mr. Bellando answered that a survey of the home has been completed and the location of any Asbestos has been identified. Jennifer Traeger asked when phase 1 of the design and construction be completed as well as an estimate of the cost. Mr. Bellando answered that they are anticipating October 1st for a scope of work to be ready as well as a cost estimate.

ADMINISTRATORS AND STAFF REPORTS

- 2016-2017 Goals Report: Mr. Bellando reviewed the Goals Report (a hard copy will be filed with the minutes of this meeting) also referring to the 3-Year Strategic Visioning Plan. Jennifer Traeger asked Mr. Bellando to describe what is being done in order to lead teachers and facilitating student engagement.
- M.T. Elem. Play Shed Update: Mr. Bellando reported that this project isn't as far along as anticipated. This is due to the volume of work to be completed as well as difficulty in engineering a wall for a structure that wasn't designed to have one. The district is working with Pacific Building Systems to create a south wall that would keep the weather away from the concrete pad. In addition, proper drainage will be added. It is anticipated that this project won't begin until October when contractors are available. Todd White asked Mr. Bellando why the architect didn't foresee this issue initially when this project began. Mr. Bellando replied that the poor drainage resulted in this issue. Tim Roth asked if the drainage would be complete before the weather gets too wet. Mr. Bellando explained that the drainage needs to be constructed simultaneously with the wall construction in October.
- Board Book: Mr. Bellando presented the possible use of Board Book. This is a paperless option for sharing Board information and documents online. The subscription cost is \$2,500.00 per year. Tim Roth said it would be worth discussing further. Shelly Nealon added that by using Board Book it would make information available to the public which is transparency that is important for the district and community.
- Annual Personnel Report: Dandy Stevens reviewed the HR Board Report (a hard copy will be filed with the minutes of this meeting). The district did not have as many retirees in August of 2016 which is due to the retirement incentive that was offered the previous year. She pointed out that a common theme among this report is that an employee may leave their current job to take on a more challenging job within our district. She explained that SFSD does a good job of providing education and training to challenge our employees so that we have the right employees in the right positions. Dandy clarified that many of the teaching positions we are hiring for right now are posted as temporary. This is typical when we are hiring so close to the beginning of the new school year. The temporary teacher is hired, they complete the school year and then the position is posted as permanent. Many times the temporary teacher will apply for the permanent position, which is what has happened this year. Another opportunity the district provides for our employees is a one year leave of absence which six of our teachers are taking advantage of this year. Dandy talked about the "Years of Service Recognition" portion of her report. She wanted to point out that between this year and last year, 99 employees have been recognized for their years of service with our district. She also invited the Board to the Years of Service Recognition ceremony on Monday, August 28th at 8:15 a.m. Dandy talked about professional development within the licensed and classified staff. Last year, the early release days were used to provide professional development to the classified staff. Jennifer Traeger asked Dandy to verify that the teacher turnover rate is about the same

as last year and Dandy did confirm that. Shelly Nealon asked about the process when an employee is not happy in their position. She asked if there is a “safe” process in place so an employee can speak freely without fear of losing their job. Dandy answered that the process is part of the Collective Bargaining Agreement and Board policy. Jennifer Traeger asked for clarification on the administrators FTE from last year to this year. Dandy answered with regard to FTE, we are a little higher than last year, but budget wise about the same.

Financial Report: Steve Nielsen reviewed the financial report (a hard copy will be filed with the minutes of this meeting) and added that they are still in the review and reconciliation phase but far enough along to report. The auditors will be coming early October for final field work and that the audited financial statement will be out in early December. Todd White asked if Steve anticipated the lunch program deficit to change much. Steve answered that it should improve but won't know with certainty until the audit is completed.

ELL Report: Mark Hannan and Kristen Johnk, ELD Teacher and Program Coordinator for the ELD program presented and reviewed the ELD report. Mark added that he is increasing our resources in the translating and interpreting services this year. Also, that we completed our second year of migrant summer school this year. Seventy students participated from the district. Tim Roth asked clarifying questions about the program. The program is four weeks long and is offered to K-12 but will be asking for specific grades that were served. Todd White asked if there is any data on the students that attend to those that do not. Mark explained that since this is a new program for him, he will begin tracking that information for future reports. At the end of his report he thanked **Kristen Johnk** for all her hard work and voiced how much he appreciates her.

Shelly Nealon asked Tim Roth if she could share some information. She reported that she attended the OSBA Board Conference in Bend and thanked Andy Bellando for sharing the opportunity with her and the other Board members. She asked Mr. Bellando how the district was preparing for the first day or week of school in keeping a positive attitude in light of the Charlottesville incident. Mr. Bellando replied that every year our administration do an incredible job in assuring that our students are transitioning and being welcomed into a safe environment. He did add that there will be follow up conversations to see if there are any indications whether this is impacting any of our schools.

Shelly Nealon also asked if there are any plans to put in place a mental health and wellness program for the school district. He replied that there is a plan on increasing Trillium Services, which is a mental health and counseling support program inside our schools. It has been available in a few of our schools the last few years. He agrees that this is a need in our schools, especially in the elementary level.

BOARD REPORTS

None.

CORRESPONDANCE

None.

AUDIENCE WITH VISITORS

None.

EXECUTIVE SESSION

Following a break from 8:32 p.m. to 8:38 p.m., the Board entered Executive Session pursuant to **ORS 192.660(2)(f)** – *To consider information or records that are exempt by law from public inspection.*

Reconvened: Regular Session reconvened at 8:53 p.m.

ACTION ITEMS

Ron Valoff moved, and Todd White seconded to authorize the superintendent to determine the merit of and to negotiate the terms of settlement during attendance at the mediation regarding Aas v. Dorszynski et al scheduled in the Marion County Circuit Court on August 16, 2017.

OTHER

Adjourn: No further business was brought before the Board and the meeting adjourned at 8:54 p.m.

Chair of the Board

Superintendent-Clerk